

FINAL MINUTES
LCYC BOARD OF GOVERNORS MEETING
Date: Saturday, January 14, 2017
Place: LCYC Clubhouse
Time: 8:30 AM

PRESENT

Officers: Lynn Simpson, Phil Crane, Donna Rice, Renee Kizziar, Ann Cook, Carolyn Popp.

Governors: Jack Carter, Phil Crane, Steve Edlund, Janet Lockhart, Elizabeth Bentzen, Bill Clark, Anu Day, Joseph O'Brien, Chris Powers

Committee Chairs: Dave Sanford, Ray Leubner, Pete Macler, Ruben Davila, Joseph Scherm

Guests: Marvin Arnold, Pete Prados, Dan Hollingsworth, Rick Cioppa, Mike Stellato

Legal Counsel: Jim Kizziar

The meeting was called to order by Commodore Lynn Simpson at 8:30 am.

Adoption of Agenda

I. Joe O'Brien moved, with a second by Anu Day to adopt the agenda. The motion passed unanimously

II. Minutes

Approval of Minutes of Board of Governors monthly meeting, 12/10/16

Renee requested clarification of two sentences.

Phil Crane moved to accept the amended Minutes, second by Joe O'Brien, approved unanimously.

III. Commodore's Report – Lynn Simpson

A. New Year's Day Recap- 23-25 boats, dinner well attended by 60-75 members

B. Recap of Board Orientation – well attended with 24 total

C. Herb Eastwood- longtime member number 92 passed away in December, the funeral was held Jan 9, several LCYC members attended.

IV. Treasurer's Report – Renee Kizziar

A. Financials

1. Balance sheet (see attachment)

2. Profit & loss report (see attachment)

Two members shown as suspended but Peter has cleared. Carolyn is preparing the year-end tax filings, budget and directory. General discussion regarding past due accounts with an explanation by Renee on how past dues are determined.

V. Rear Commodore for Sail Report – Fred Lindsey- not present

Chris Powers will be running race January 14th, Lynn will run January 15th race Winter Long Distance on Jan 28 -1 boat registered to date.

VI. Port Captain's Report – Ann Cook and Carolyn Popp - Nothing to report as it is early in the year

VII. Docks and Grounds Report – Dave Sanford

Bathroom Renovation - Ray Luebner presented bathroom remodel – 50k budget with quotes obtained for budget. A sketch was presented. There will be a total renovation starting in February requiring a 2 month shutdown. The renovation will be ADA compliant. Construction will be self performed by the Grounds crew with plumbing subcontracted. Discussion on adding baby changing table in men's area also. There will be no changes in airflow. Discussion on impact on TSA, participating clubs will be notified, 5 portajohns will be added. Janet Lockhart asked for discussion on engineering support. Support wall will be built to hold upper floor. Motion was made by Steve Edlund to support the schedule and authorize the project to proceed. Janet Lockhart seconded – passed unanimously. Mike Stellato volunteered to assist on any ADA issues. Josef presented quotes on dividers. A decision does not have to be made at this time.

VIII. 2017 Budget Report – Laurie McGill – Presented budget 592k revenue increase of 2.6%, due to dues increase, WF is presented at 0, Youth Sailing nets to zero, expenses 562K, leaves 30k to reserve. Big expenditures are 50K docks and 50K bathroom. All food comes out of activities not race budgets Budget was approved last year, but Laurie requested approval from Board.

Janet Lockhart moved to approve budget and Steve Edlund seconded to accept budget. Passed unanimously

IX. Junior Sailing Program Report – Chris and Debbie Fogle (Presented By Reuben Davila)

Boat refresh will be ongoing with youth involved, storm sailors starts Feb 5. A 2 weekend sail training will be held and will hire a professional for the training. Discussion about lasers and policy of boat use.

TSA –first meeting will be Feb 24 & 25 Corpus – LCYC Spring Fling will be March 11/12 – Dave Lilley will be Regatta Chair– usually around 90 entries. Discussion on the open bic fleet and the racing status.

X. Safety/Security Committee Report – Pete Macler - Sailing plan from Lynn’s calendar was sent to Corp for approval – no word from Joint Forces

XI. Slip Utilization Committee Report – Steve Edlund- not much movement. Mr. Blankenburg requested variance for a 28.5 boat to 24 ft slip Joe O’Brien made motion to deny , Elizabeth Bentzen made second, passed unanimously.

5 minute recess at 9:42 reconvened 9:49

XIII. Old Business

A. North U Seminar - Lynn Simpson 7 are currently registered. Cost is \$95

B. Race Management Seminar – Lynn Simpson - This seminar will be held in Austin Feb 19 at the Sheraton in Austin, Facilitator will be Matthew Hill. Lynn requested board approval to encourage LCYC members to attend and to pay registration of members who will volunteer on race committee 5 times during the year. Price is not set yet but will be \$45-55. Money not in budget but the race committee needs qualified PRO. Bill Clark made a motion to approve payment of registration fees for up to 10 LCYC RC volunteers requiring that they volunteer 5 times for RC duties. Total of reimbursements not to exceed \$500.00 Chris Powers seconded, passed unanimously.

C. LCYC 50th Birthday – Lynn Simpson and Kathy Leubner. Requested date move to October 7. Planning is in the early stages. Kathy Leubner is working on a 50th Anniversary book. They have set a budget of \$2500 for the Celebration and it is in the annual budget. Janet Lockhart, made a motion to go ahead with hard cover book, Seconded by Elizabeth, Passed Unanimously.

Joe O’ Brien made a motion to change the date from July to Oct 7, Seconded by Elizabeth, Passed unanimously

XIV. New Business

2017 Annual Dinner – Lynn Simpson Reserved room at River Crossing for 2017 December 2nd

Marvin Arnold– Sea Scouts – Thank the club for their support. Elizabeth Bentzen made a motion to approve a long weekend Jun 23-25 and fee waiver for the Sea Scouts to use the marina and galley. Phil Crane seconded passed unanimously

XV. Board action required

Bill Clark made a motion for the following members to be authorized to sign on the club’s bank accounts Janet Lockhart seconded– passed unanimously

Broadway National Bank	
Commodore	Lynn Simpson
Vice Commodore	Phil Crane
Rear Commodore	Sandra Lindsey
Treasurer	Renee Kizziar
Club Administrator	Carolyn Cole

Morgan Stanley	
Commodore	Lynn Simpson
Vice Commodore	Phil Crane
Rear Commodore	Sandra Lindsey
Treasurer	Renee Kizziar

Motion was made by Joe O’Brian to approve proposed HONORARY memberships, Elizabeth Bentzen seconded – Passed Unanimously

Proposed HONORARY Memberships	
Name	Term
Josef Scherm	Indefinite term – Property Manager

Victor "Vic" Manning	1 year – Sunfish USSCA SW Region Representative
Erin Progelhof	1 year – Official TSA Scorer
Clayton Perry	1 year – HCYC Commodore
Claudia Roeschmann	1 year – Professional contributions

Motion by Elizabeth Bentzen to approve LCYC Master Cards (Cash back – No annual fee) Janet Lockhart – seconded, passed unanimously.

LCYC Master Cards		
Position	2017 Officer/Chair/Employee	Credit Line
Commodore	Lynn Simpson	\$500
Vice Commodore & Wurstfest Regatta Chair	Phil Crane	\$3,000
Port Co-Captain	Ann Cook	\$3,000
Port Co-Captain	Carolyn Popp	\$3,000
Property Manager	Josef Scherm	\$10,000
Maintenance Employee	Donald Ahr	\$1,000
Club Administrator	Carolyn Cole	\$4,000

Motion by Janet Lockhart to approve LCYC Sam's Cub credit Cards (Annual fee \$35 per person) – Elizabeth Bentzen seconded, passed unanimously

LCYC Sam's Club Cards	
Port Co-Captain	Ann Cook
Port Co-Captain	Carolyn Popp
Club Administrator	Carolyn Cole

Announcement presentation – Phil Crane – Birthday Recognition

XVII. Adjournment – Motion by Elizabeth Bentzen, seconded by Joe O'Brien, passed unanimously. Meeting adjourned at 10:34.

Final Minutes
LCYC BOARD OF GOVERNORS MEETING
Date: Saturday, February 11, 2017
Place: LCYC Clubhouse
Time: 8:30 AM

Officers: Lynn Simpson, Phil Crane, Donna Rice, Fred Lindsey, Ann Cook, Carolyn Popp, Sandra Lindsey
Governors: Jack Carter, Phil Crane, Steve Edlund, Janet Lockhart, Elizabeth Bentzen, Bill Clark, Anu Day, Joseph O'Brien, Chris Powers
Committee Chairs: Dave Sanford, Ray Leubner, Pete Macler, Chris Fogle, Debbie Fogle, Laurie McGill
Guests: Carolyn Harris, Kathy Leubner, Margaret McGill, Michelle Lilley, Dave Lilley, Harold Simmons
Legal Counsel: Jim Kizziar

The meeting was called to order by Commodore Lynn Simpson at 8:30 am.

- I. Adoption of Agenda
Motion to accept with a change to Item 8 Motion to approve by Steve Edlund
Seconded by Joe O'Brien Passed Unanimously

- II. Minutes
Approval of Minutes of Board of Governors monthly meeting, 1/14/17 (see attachment)
Correct spelling of Elizabeth Bentzen and add Jim Kizziar as Legal Counsel.
Motion to accept with changes by Phil Crane, seconded by Elizabeth Bentzen, passed unanimously

- III. Commodore's Report – Lynn Simpson
 - A. North U Seminar – Had 17 attendees with a very informative full day of learning on racing rules and Tactics.
 - B. Race Management Seminar – Has been cancelled due to lack of participation
 - C. Bathroom Renovation Update – Bathrooms are now off limits as the project started at the beginning of February. Structure of concrete support was uncovered. Crew will add support and electrical wiring will need to be replaced. An electrician will be called in along with repair to air conditioner ductwork. This may extend the project longer than 8 weeks planned. Colors have been selected for partitions, non-slip floors will be selected. Discussion to take pictures on support before enclosing.

- IV. Treasurer's Report – Renee Kizziar – Renee not present – Commodore asked for any questions – None

- V. Rear Commodore for Sail Report – Fred Lindsey

Goal is to get more people involved in race management. Chris Powers will run keelboats which is greatly appreciated. Looking to assign the Race Committee by fleets. J22, board boats and Flying Scot, and PRHF to have a fleet captain for each fleet. Those working the Race Committee to be awarded average points if they miss a race due to working the Race Committee. Board was informed and supports. Basic rewrite of NOR to move items to consent to US sailing standard and clean up of rules on sailing instructions. Jim Kizziar to review. Will try to have Sailing Instructions and revised NOR by next race series. Committee will look to add more triangle courses. Fred brought up if there was a conflict of interest on work that Fred does, example - repairs of Tiki taxi. Informed the board. Club skiff may have issues, foam is waterlogged, will need repair/replacement in the future. Discussion on abandoned boats on property.

- VI. Port Captain's Report – Ann Cook and Carolyn Popp
There has been a Commodores' breakfast, Long Distance race with 45 people with spaghetti prepared by Joe O'Brien. End of Winter Series dinner to be held this evening handled by Lynda Miller. Board boat race tomorrow will be handled by Ann and Carolyn, with Robin Engel and Harry Sutherland preparing tomorrow's breakfast.

- VII. Docks and Grounds Report – Dave Sanford
Bathroom is taking up most of the crew's time. Chris Erben is new hire who has replaced Ray Houston. Cover for the new well has been postponed while bathroom renovation is being completed.

VIII. Personnel Committee Report – Janet Lockhart

New employee on Crew. Janet is updating the employee policy guide and also the form for background checks. Handbook will be presented to the Board for review on March 18th.

IX. Junior Sailing Program Report – Chris and Debbie Fogle

A. Finished inventory of the Optis, 5 are in poor condition. Discussed how to dispose of damaged boats and will refer to the process in the Handbook. Five Optis are getting special love from individuals. Sunfish boats will be next, then Lasers. Combos for the locks have been changed. Refer to Chris to keep control of boat usage. Janet Lockhart offered to donate a Boston Whaler and trailer as a project boat for the Youth Program. Tomorrow 5-7 storm sailors will meet. May sailing lessons will follow up with Ben. Summer Class will be limited to 20. An Open Sail Day will be held on March 5 with experts on dock to encourage youth sailing.

B. TSA Spring Fling – Dave Lilley

Bathrooms should not be a problem as Canyon Lake is known for camping. There is a need for volunteers.

X. Safety/Security Committee Report – Pete Macler

Discussion on minimum age for child swimming without adult. Twelve is the current age. This will be discussed with legal counsel.

XI. Slip Utilization Committee Report – Steve Edlund

A. Slip waiting list (see attachment) – had some movement, all are full

B. Request from #1019 Wilson Tarver to sublease his 12x28 slip D-307 to #646 Margaret McGill from Feb 10 – Aug 10, 2017, or when a slip is available. Motion to approve sublease made by Joe O'Brien, Seconded Anu Day Passed Unanimously with Steve Edlund abstaining

Executive Session – Called at 9:14, Adjourned 9:21

XII. Old Business

A. Wurstfest settlement – Financial statement was presented showing a \$12,129 profit. There were 108 boats the first weekend and 92 on the second. Profit was higher due to increased race fees and raffle. There was a general discussion during which the disbursement of funds and tax consequences of donation to CLSF were clarified. Motion to donate \$7,000 to CLSF by Joe O'Brien, Phil Crane seconded, passed unanimously

Break was called at 9:41 Resumed at 9:47

B. 2017 Calendar additions Motion to accept additions by Joe O'Brien, seconded by Phil Crane, passed unanimously

Chili Cook off March 25
Summer Breeze, Jun 24
Shrimp Fest, Jul 29
Steak Dinner, Sep 23
Fall Work Day, Oct 21

C. Temporary Docking

Discussion on Item D - tying up on dock for three consecutive days and the required permit process. Lynn will make sure the current process will be printed in the Ditty Bag and will reexamine process after summer season.

XIII. New Business

A. Sea Scouts use of clubhouse and grounds Apr 28 clubhouse thru April 30 and Oct 20-22. April 29 and Oct 21 are workdays. The Sea Scouts will be helping out, staying on boats, and working on projects. Motion to approve use of clubhouse and grounds by the Sea Scouts by Phil Crane, Seconded by Elizabeth Bentzen, Passed Unanimously

B. Gate code will be changed on May 1 – Notice will go out with invoices in March and April

Board action required

A. Approval of membership applications = 3

Applicant	Class	Sponsors	Posted	Status
Frank Stan Wentz	Senior	#1170 Pete Macler #908 David Sanford #1169 Randle Moore	12/23/16	1/30/17 Application approved by Membership Committee
Katherine Secor	Student	#1154 Lynn Simpson #514 Sandra Lindsey #518 Mary Lindsey	1/04/17	1/30/17 Application approved by Membership Committee
Richard A. Smith	Senior	#1204 Sylvie Mathis #313 Steve Edlund #1230 Jonathan McCauley	1/05/17	1/30/17 Application approved by Membership Committee

CBC = Criminal Background Checks

Motion to approve applications made by Elizabeth Bentzen, seconded by Phil Crane, passed Unanimously

Board action not required

- A. 15-17 year old use approvals
- B. Membership Report
 - 1. 361 = Members as of 1/25/17

Classification	Number of Members
Charter	8
Senior	342
Non Resident	6
Student	0
Honorary	5
Total	361

- 2. 1 = New members 1/25/17
Honorary, Clayton H. Perry
- 3. 63 = Past due accounts 1/25/17 (see attachment)
- 4. 1 = Membership suspensions 1/25/17 for delinquent accounts
#1146 David M. Moore
- 5. 0 = Membership terminations 1/25/17 for nonpayment
- 6. 3 = Membership resignations 1/25/17 (normal circumstances)
#853 Terry R. Berridge, #1158 Kevin W. Jones,
#1229 Duane C. McBride accepted payment plan
- 7. 0 = Membership resignations 1/25/17 (unique circumstances)
- 8. 1 = Expired Honorary memberships 1/25/17
Honorary, Phillip V. Costa III
- 9. 0 = Deaths 1/25/17
- 10. 0 = Membership transfers 1/25/17
- 11. 0 = Membership reinstatements 1/25/17
- 12. 0 = Membership reactivations 1/25/17
- 13. 0 = Members written off as Bad Debt 1/25/17
- 14. 0 = Inactive memberships 1/25/17
- 15. 0 = Change membership status 1/25/17
- 16. 2 = Applications in process

Applicant	Class	Sponsors	Posted	Status
Thomas A. Cozzi	Senior	#608 Phil May #646 Margaret McGill #528 Laurie McGill	1/25/17	1/25/17 Application mailed to Membership Committee
Christopher A. Pickett	Senior	#851 Jim Kizziar #901 Ed Miller #514 Sandra Lindsey		2/03/17 Lacks CBC reports

CBC = Criminal Background Checks

- 17. Year-to-date membership report

01/01/17	*New Members Honorary Members	Membership *Reactivation **Reinstatements ***Transfers	Resignations* Deaths** Inactive*** Expired Honorary Memberships	Terminations	Inactive Member- ships	1/25/17
364	+1 H Perry	0	-4 H Costa * 853 Berridge * 1158 Jones * 1229 McBride *	0	0	361

D. Distribution of 1/25/2017 statements (361: 338 electronic + 23 paper)

XIV. Motion to Adjourn at 10:13 made by Joe O'Brien, seconded by Phil Crane, passed unanimously.